

City College

102/1 Raja Rammohan Sarani, Kolkata 700009

GST Registration Number: 19CALC00619D1DE

Email: principal.citycollege@gmail.com

NOTICE FOR PRINTING OF PROSPECTUS & STUDENT'S IDENTITY CARD

Quotation Enquiry No.: Citycollege quotation 1/2019

(To be quoted in all correspondence)

Date: 29.05.2019

I shall be pleased to receive your lowest possible quotation in a SEALED COVER with our ENQUIRY NUMBER and the DUE DATE duly super scribed on the COVER and on the face of the offer letter for the supply of the under mentioned goods or articles, subjects to the TERMS AND CONDITIONS outlined in the below :

Last date for submission of quotation is 10-06-2019 within 14:00 Hours in the Principal's Room

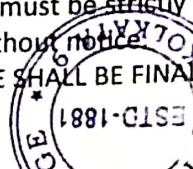
Sl No.	PARTICULARS	Quantity	Remark
01	City College Prospectus	Approx. 1200 pcs.	<ul style="list-style-type: none">• Sample of the items will be available for inspection in the college office during college hour on all working days.• Rate should be given as per piece /copy cost
02	Identity Card for Students	Approx. 1200 pcs.	

Note

- Quotation shall be accepted only from GST registered Vendor/Dealer/Manufactures etc. The GST registration number must be mentioned on the quotation.
- Sealed envelope containing details specification of material with price bid shall be submitted in the tender box assigned for the tender in the Principal's Office, Kolkata – 700009
- Party may be requested to keep in touch with the Principal's Office, before quoting the rate for better knowledge of specification & quality of material
- College reserves the right of selection
- Date & time of bid opening: 11/06/2019 at 3.00 p.m. Vendors may attend the opening meeting

TERMS AND CONDITIONS FOR THE TENDER

1. Quotation should be for free delivery at the City College
2. Price Quoted should be net and minimum period of validity of the Quotation SHOULD BE FOR SIX MONTHS from the closing date.
3. Sample must be attached with Quotation in all possible cases
4. Samples must be submitted where specified so as to reach the office before the DUE DATE of Enquiry. Sample must be labeled clearly with our ENQUIRY NUMBER. DUE DATE, NAME OF FIRM, & number on sample must correspond to the items to the tender
5. The tenders will not be entitled to ask for any further information other than whether tenders have been received or not.
6. The college does not bind itself to accept the lowest or any tender or assign any reason for non acceptance. It further reserves the right to accept any tender in part or in whole at its option
7. The Tenders must as far as possible arrange to supply the materials according to the terms of delivery specified in the orders. If however, this is not possible, they shall clearly specify the time in which the delivery of the articles can be affected. This delivery time must be strictly adhered to failure to supply within the specified time will lead to cancellation of the order without notice
8. IN ALL CASES OF DISPUTES THE DISCISION OF THE COLLEGE SHALL BE FINAL & BINDING ON TENDERER



Sital Chatterjee 29/5/19
Principal